



**Notice under Section 7 of the Personal Data Protection Act 2010 ("PDPA") to clients and business partners of AFR ASIA PACIFIC LTD**

Dear Sirs,

In view of the coming into force of the Personal Data Protection Act 2010 ("PDPA") which regulates the processing of personal data in commercial transactions, AFR ASIA PACIFIC LTD, as a data user wish to assure you that we respect your privacy and are committed to observing and safeguarding the confidentiality of your personal data. For the purpose of this Notice, the terms "personal data" and "processing" shall have the meaning as prescribed in the PDPA.

Personal data collected will mainly be from you. However, some personal data may also be collected by us from other available sources including but not limited to credit reporting agencies, government departments or agencies, public registries, websites and publications.

As an Insurance Broker, AFR ASIA PACIFIC LTD takes the protection of personal data and all other customer data received from business partners, very seriously. When doing business with each other we may provide each other with yours and customer data i.e. name, business and/or home telephone number, email address and similar information.

We are registered with the Labuan Financial Services Authority (Labuan FSA) under the Labuan Financial Services and Securities Act 2010 and undertake to comply with the Laws of Malaysia in all our dealings with any personal data you provide us and we take sufficient care to ensure we keep all personal data and all other customer data we receive from you as confidential. We use this data on our internal systems, however, we may share this data with other parties such as insurers, reinsurers, lloyds' underwriters, insurance brokers, reinsurance brokers, risk/loss surveyors, lawyers etc. We may also disclose such data with government regulators including Labuan FSA and Bank Negara Malaysia.

We have put in place appropriate physical, electronic, and administrative procedures to safeguard and help prevent unauthorised access, disclosure, loss, misuse and to maintain data integrity.

All reasonable precautions are taken to secure your personal data but we cannot guarantee that your information will never be disclosed in a manner inconsistent with our policy due to unauthorised or illegal acts of third parties in violation of existing laws or the policies of AFR ASIA PACIFIC LTD.

The accuracy and completeness of your personal data depends on the information you provide. We assume that the information you have provided is accurate, up to date and complete unless you inform us otherwise.

Where you provide any third party information to us including but not limited to employer, colleagues, family information, it is our assumption that such information is accurate, up to date and complete and that you have obtained the necessary consent to disclose the same.

Under the Personal Data Protection Act you are entitled to request information of personal data being processed by us and rectification where processing does not comply with the Law by writing to us at the address set out below:

**AFR ASIA PACIFIC LTD**

**Co-Located Office:**

Unit 327, Block 4, Laman Seri Business Park,  
No7, Persiaran Sukan, Seksyen 23,  
40100 Shah Alam, Selangor Darul Ehsan, Malaysia.  
Tel No.: +603 5511 0760; Fax No.: +603 5511 0762  
Email: colinstuart@afr-asiapac.com.my

If you do not agree to the data protection and data security policy, please notify us immediately in writing, otherwise, we assume that you have no objection to the data protection & data security policy.

The terms of this Notice are intended to supplement any existing terms of business engagement, or any other such letter agreement we may have with you.

We thank you in advance and look forward to continuing our business relationship with you.

Yours Faithfully

AFR ASIA PACIFIC LTD

*This is a computer generated document. No signature is required*